

Россійская Православная Автономная Церковь
Епархіальное Управление Восточно-Американской Епархіи



Russian Orthodox Autonomous Church of America
Diocesan Administration of the Eastern American Diocese

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June 27/July 10, 2009
St. Sampson the Hospitable of Constantinople

To: All clergy of the ROAC of America

From: Diocesan Administration

Re: records

Fr. Mark Templet has been appointed to the position of Diocesan Archivist, and will be helping me to do a better job of maintaining our diocesan records. From time to time, I have to make reports to our Central Church Administration in Suzdal, and these records are needed for that purpose, among others.

Fr. Mark has exactly the type of data management skills and professional certifications acquired from his secular profession to accomplish this task. He will be setting up a secure database in which we will keep information about the American Diocese. This information will include the normal personnel files for the members of the clergy, as well as the usual information on the activity of the parishes regarding baptisms, chrismations, weddings, funerals, ordinations, awards, etc. Since ancient times, it has been normal practice for diocesan administrations to collect this information and provide documents to the people for whom we perform sacramental rites. Providing this information and these documents are part of the normal duties and responsibilities of pastors in parishes.

In the coming weeks and months, you will be contacted by Father Mark so that he may complete the input of information into the database. I assure you that this information will not be of an overly sensitive nature, and that it will be secure. You will not be asked for any private information, or for any information that we do not really need for our purposes. Please cooperate with Fr. Mark by providing him with whatever documents he asks for.

God bless you!



Handwritten signature: + Bishop Andrew

✠ Bishop Andrew